

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

August 15, 2016 – 7:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on August 15, 2016, at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

- A. Open Meeting** - The meeting was called to order at 7:00 p.m. by President Duncan Klussmann, with the following present:

President, Duncan Klussmann
Director, Justin Ray
Director, Andrew Mitcham
Director, Greg Holden
Director, C. J. Harper
Director, Sheri Sheppard
Director, Gary Wubbenhorst

City Manager, Mike Castro, PhD
City Secretary, Lorri Coody
City Attorney, Leah Hayes

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Kevin T. Hagerich, Director of Public Works; Isabel Kato, Director of Finance; and Kimberly Terrell, Director of Parks and Recreation.

- B. Consider approval of the minutes of the CCPD Meetings held on July 19, 2016.**

Director Mitcham moved to approve the minutes for the meeting held on July 19, 2016. Director Harper seconded the motion. The vote follows:

Ayes: Directors: Ray, Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

President Klussmann did not vote on the motion.

The motion carried.

- C. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District's Budget for the fiscal year 2016-2017.**

President Klussmann opened the Public Hearing at 7:01 p.m., giving all interested parties the right to appear and be heard on the proposed fiscal year 2016-2017 Crime Control and Prevention District (CCPD) budget.

President Klussmann called upon Chief of Police, Eric Foerster to give a presentation on the CCPD budget. Accordingly, Chief of Police Eric Foerster gave a short presentation that included an overview of the CCPD, the law enforcement staff assigned, and he outlined the supplementals being requested for FY 2016-17 as follows:

**REGULAR MEETING OF THE JERSEY VILLAGE
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JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT SUPPLEMENTAL EXPENDITURES FY 2016-2017						
	50-27-4599 Miscellaneous Equipment	50-27-6598 Vehicles	50-27-6580 Repairs Police Building	50-27-6573 Computer Equipment	50-27-5523 Personnel	TOTAL
Flir - Handheld units (2)	\$ 7,000.00					\$ 7,000.00
Floor Mats	\$ 1,500.00					\$ 1,500.00
Tahoe's and outfitting (3)		\$ 155,000.00				\$ 155,000.00
Repairs Police Building			\$ 38,000.00			\$ 38,000.00
Video Surveillance Camera - Upgrade				\$ 4,000.00		\$ 4,000.00
Part Time Hours (16 per week @\$24.00 per hour)					\$ 24,000.00	\$ 24,000.00
Radio Maintenance Service	\$ 8,000.00					\$ 8,000.00
Total						\$ 237,500.00

In closing the presentation, and with no one signing up to speak, President Klussmann closed the Public Hearing at 7:04 p.m.

D. Discuss and take appropriate action concerning any budget changes to the proposed 2016-2017 City of Jersey Village Crime Control and Prevention District Budget.

President Klussmann called the item, announcing the changes being proposed will be approved with adoption of the 2016-2017 Crime Control and Prevention District Budget for fiscal year 2016-2017.

E. Consider Resolution No. 2016-03, adopting the Jersey Village Crime Control and Prevention District’s Budget for fiscal year 2016-2017.

With no discussion on the matter, Director Holden moved to approve Resolution No. 2016-03, adopting the Jersey Village Crime Control and Prevention District’s Budget for fiscal year 2016-2017. Director Wubbenhorst seconded the motion. The vote follows:

Ayes: Directors: Ray, Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

President Klussmann did not vote on the motion.

The motion carried.

RESOLUTION NO. 2016-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017, IN ACCORDANCE WITH CHAPTER 363 OF

REGULAR MEETING OF THE JERSEY VILLAGE
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THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

F. Election and appointment of officers – President, Vice President, and Secretary for the term which will begin on September 1, 2016 and will end August 31, 2017.

Director Ray moved to nominate Duncan Klussmann as President for the 2016-2017 term of office. Director Harper seconded the motion. There being no other nominations for this Office, the vote follows on the motion:

Ayes: Directors Ray, Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

Abstain: President Klussmann

The motion carried.

Director Mitcham moved to nominate Justin Ray as Vice President for the 2016-2017 term of office. Director Sheppard seconded the motion. There being no other nominations for this Office, the vote follows on the motion:

Ayes: Directors Ray, Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

President Klussmann did not vote on the motion.

The motion carried.

Director Sheppard moved to nominate Lorri Coody as Board Secretary for the 2016-2017 term of office. Director Holden seconded the motion. There being no other nominations for this Office, the vote follows on the motion:

Ayes: Directors Ray, Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

President Klussmann did not vote on the motion.

The motion carried.

G. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 7:07 p.m.

Lorri Coody, Board Secretary