



NOTICE OF A MEETING
(In compliance with Sec. 551.041, Et. Seq., Tex. Gov't. Code)

NOTICE is hereby given that the Board of Directors of the Jersey Village Crime Control and Prevention District (CCPD) will hold a meeting on September 18, 2017 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040.

ITEM(S) to be discussed and acted upon by the Board at this meeting is/are listed on the attached agenda.

AGENDA

- A. Open Meeting. Call the meeting to order and the roll of appointed officers will be taken.
- B. Consider approval of the minutes of the CCPD Meetings held on August 21, 2017. *Lorri Coody, City Secretary*
- C. Consider Resolution No. 2017-04, amending the 2016-2017 Crime Control and Prevention District's Budget in the amount of \$35,007.00 and authorizing the purchase of a 2017 Chevrolet Tahoe from the Crime Control Prevention District Fund. *Eric Foerster, Chief of Police*
- D. Adjourn

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: September 8, 2017 at 2:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

August 21, 2017 – 7:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on August 21, 2017, at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

- A. Open Meeting** - The meeting was called to order at 7:00 p.m. by President Justin Ray, with the following present:

President, Justin Ray
Director, Sheri Sheppard
Director, Andrew Mitcham
Director, Greg Holden
Director, Bobby Warren
Director, Gary Wubbenhorst
Director, J. Lane Dubois-Freeman

City Manager, Austin Bless
City Secretary, Lorri Coody
City Attorney, Leah Hayes

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Kevin T. Hagerich, Director of Public Works; and Isabel Kato, Director of Finance.

- B. Consider approval of the minutes of the CCPD Meetings held on July 18, 2017.**

Director Wubbenhorst moved to approve the minutes for the meeting held on July 18, 2017. Director Mitcham seconded the motion. The vote follows:

Ayes: Directors Sheppard, Mitcham, Holden, Warren, Wubbenhorst, and Dubois-Freeman
President Ray

Nays: None

The motion carried.

- C. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District's Budget for the fiscal year 2017-2018.**

President Ray opened the Public Hearing at 7:03 p.m., giving all interested parties the right to appear and be heard on the proposed fiscal year 2017-2018 Crime Control and Prevention District (CCPD) budget.

President Ray called upon Chief of Police, Eric Foerster to give a presentation on the CCPD budget. Accordingly, Chief of Police Eric Foerster gave a short presentation that included an overview of the CCPD, the law enforcement staff assigned, and he outlined the supplementals being requested for FY 2017-18 as follows:

**REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – August 21, 2017**

JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT
SUPPLEMENTAL EXPENDITURES
FY 2017-2018

	50-27-3523 Other Equipment	50-27-3505 Supplies	50-27-6572 Special Equipment	50-27-6573 Computer Equipment	50-27-6598 Equipment Purchase Contrib.	50-27-5523 Crime Control Personnel	50-27-6800 Repairs Police Building	TOTAL
Taser Supplies	\$ 3,000.00							\$ 3,000.00
Radar Unit	\$ 4,000.00							\$ 4,000.00
Handheld AFIS	\$ 2,600.00							\$ 2,600.00
Medical Supplies		\$ 1,000.00						\$ 1,000.00
Lydar		\$ 3,500.00						\$ 3,500.00
COBAN			\$ 193,000.00					\$ 193,000.00
Patrol Vehicles				\$ 56,000.00				\$ 56,000.00
Crime Control Personnel					\$ 152,319.00			\$ 152,319.00
Video Surveillance System 18 cameras Police Department			\$ 6,450.00					\$ 6,450.00
Police Department Network Storage			\$ 3,000.00					\$ 3,000.00
Police Department Building Repairs						\$ 33,000.00		\$ 33,000.00
Total	\$ 9,600.00	\$ 1,000.00	\$ 3,500.00	\$ 202,450.00	\$ 56,000.00	\$ 152,319.00	\$ 33,000.00	\$ 457,869.00

In closing the presentation, and with no one signing up to speak, President Ray closed the Public Hearing at 7:05 p.m.

- D. Consider Resolution No. 2017-03, adopting a budget for the ensuing fiscal year, beginning October 1, 2017, and ending September 30, 2018, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.**

With no discussion on the matter, Director Wubbenhorst moved to approve Resolution No. 2017-03, adopting the Jersey Village Crime Control and Prevention District’s Budget for fiscal year 2017-2018. Director Holden seconded the motion. The vote follows:

Ayes: Directors Sheppard, Mitcham, Holden, Warren, Wubbenhorst, and Dubois-Freeman
President Ray

Nays: None

The motion carried.

RESOLUTION NO. 2017-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – August 21, 2017

E. Election and appointment of officers – President, Vice President, and Secretary for the term which will begin on September 1, 2016 and will end August 31, 2017.

Director Holden moved to nominate Justin Ray as President for the 2017-2018 term of office; Sheri Sheppard as Vice President for the 2017-2018 term of office; and Lorri Coody as Board Secretary for the 2017-2018 term of office. Director Warren seconded the nomination.

There being no other nominations for this Office, the vote follows on the motion:

Ayes: Directors Sheppard, Mitcham, Holden, Warren, Wubbenhorst, and Dubois-Freeman
President Ray

Nays: None

The motion carried.

F. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 7:07 p.m.

Lorri Coody, Board Secretary

DRAFT

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

AGENDA DATE: September 18, 2017 **AGENDA ITEM:** C

AGENDA SUBJECT: Consider Resolution No. 2017-04, amending the 2016-2017 Crime Control and Prevention District's Budget in the amount of \$35,007.00 and authorizing the purchase of a 2017 Chevrolet Tahoe from the Crime Control Prevention District Fund.

Dept./Prepared By: C.E. Foerster, Chief of Police **Date Submitted:** September 11, 2017

EXHIBITS: [Resolution 2017-04](#)
[Exhibit A](#) – Budget Amendment, Equipment Purchase Contribution - 50-27-9781
[Exhibit B](#) – Quote, Siddons Martin Emergency Group
[TML Insurance Settlement](#) Documentation

BUDGETARY IMPACT:	Required Expenditure:	\$ 35,007.00
	Amount Budgeted:	\$
	Appropriation Required:	\$ 35,007.00

BACKGROUND INFORMATION:

On August 8, 2017, while responding to an accident scene, unit #1402, a 2014 Chevrolet Tahoe, was struck by a box truck and sustained major damage. The Tahoe was subsequently totaled by TML, the City's insurance provider.

Presently, the department is short one patrol unit and is requesting funding to purchase a new Tahoe to replace the totaled unit as soon as possible. The City has received a quote from Siddons Martin Emergency Group (Exhibit B), for a 2017 Chevrolet Tahoe for a total of \$53,282.00. Siddons Martin is a Buy Board contract vendor. After receiving an insurance settlement in the amount of \$18,275.00, the total funding required for the purchase is \$35,007.00.

The budget amendment moves the funds from the CCPD fund balance into the CCPD Budget – Equipment Purchase Contribution – 50-27-9781 (Exhibit A), and is subject to the approval of the City Council.

RECOMMENDED ACTION:

MOTION: Approve Resolution No. 2017-04, amending the 2016-2017 Crime Control and Prevention District's Budget in the amount of \$35,007.00 and authorizing the purchase of a 2017 Chevrolet Tahoe from the Crime Control Prevention District Fund.

RESOLUTION NO. 2017-04

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017 IN THE AMOUNT OF \$35,007.00; AND AUTHORIZING THE PURCHASE OF A 2017 CHEVROLET TAHOE FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AND PROVIDING FOR SEVERABILITY.

WHEREAS, a 2014 Chevrolet Tahoe was totaled while performing police duties; and

WHEREAS, the patrol unit was determined to be a total loss by the City's insurance company, Texas Municipal League (TML); and

WHEREAS, the City has received a quote from Siddons Martin Emergency Group; a Buy Board contract vendor, for the purchase of a 2017 Chevrolet Tahoe and equipment package to replace the totaled patrol unit in the amount of \$53,282.00 ("Exhibit B") which includes all ancillary costs; and

WHEREAS, the City will be receiving an insurance settlement for the totaled vehicle in the amount of \$18,275.00, which will be used towards the purchase of the replacement vehicle; and

WHEREAS, subsequent to the adoption of the annual budget for the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2016, and ending September 30, 2017, the District had not anticipated this expenditure change; and

WHEREAS, the City Manager recommends that such budget be amended to reflect such purchase and expenditure in accordance with Budgetary Transfer Amendment Request Forms attached hereto and made a part hereof as "Exhibit A; and

WHEREAS, the District Board of Directors finds and determines that the budget should be amended as recommended by the City Manager in order to purchase a 2017 Chevrolet Tahoe; **NOW THEREFORE**,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT THAT:

The annual budget of the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2016, and ending September 30, 2017, is hereby amended in the amount of \$35,007.00 by increasing the appropriations to the accounts contained therein as provided in "Exhibit A", attached hereto and made a part hereof subject to approval of the City Council of the City of Jersey Village.

PASSED AND APPROVED this 18th day of September, 2017.

ATTEST:

Justin Ray, President

Lorri Coody, Secretary

**CITY OF JERSEY VILLAGE
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

From the fund balance of:	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>CCPD</u>	<u>50-27-9781</u>	<u>\$35,007.00</u>

Justification

Amendment required for an appropriation from the Crime Control Fund Balance in order to transfer from the Crime Control Prevention District Fund to the Capital Replacement Crime Control Revenue Fund.

This budget transfer is necessary for the purchase of a 2017 Chevy Tahoe to replace unit #1402, which was totaled as a result of a collision. The City has received a quote from Siddons Martin Emergency Group for the purchase of the new vehicle and related equipment package for the total of \$53,282.00. After receiving an insurance settlement of \$18,275.00, the funding required totals \$35,007.00.

Requested by: C.E. [Signature] Date 9-1-17

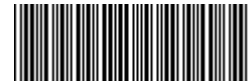
Finance: Sufficient Funds Exist Do Not Exist. [Signature] Date 9/4/17

City Manager: Approved / Not Approved: [Signature] Date 9/5/17



Siddons-Martin Emergency Group
1364 E Richey Rd
Houston TX USA 77073
Phone #:(281) 219-1920
Fax #: (281) 219-2560

Estimate #: 2403186



Tag Number:

Date and Time In: 8/22/2017 - 4:19 PM

Date and Time Out: 8/22/2017 - 4:19 PM

Promised Date - Time: 8/22/2017 - 4:19 PM

Cashed Out Date:

Service Advisor: (A00S) Glenn Schimcek

Remit To: PO Box 610101 Dallas Tx, 75261-0101

Jersey Village, City of
 16501 Jersey Drive
 Jersey Village TX 77040

1003539

Work: (713) 466-2133 Email: jdelagarza@ci.jersey-village.tx.us

Veh Info: 17 CHEVY TAHOE

Serial Numbers:

In-Srv:	Miles/Hrs In:	Out:	Plate #:
Color Ex:		Int:	

CCPD MEETING PACKET FOR THE SEPTEMBER 18, 2017 MEETING

Repair	VIN	Second VIN	Mech #	Type	Qty
Description					
1				Wholesale	
PARTS AND LABOR					
...		2017 CHEVY TAHOE PPV - DALLAS COUNTY			1.00
GB2SP3J		LEGACY 55 R/B/W			1.00
STPKT93		WHELEN TAHOE 2015 LIGHTBAR STRAP KIT tahoe #93			1.00
INSTALL LIGHTBAR		ROOF MOUNT			1.00
CCSRN3		CENCOM SAPPHIRE SIREN SYSTEM			1.00
INSTALL CENCOM		CENTER CONSOLE			1.00
SA315P		SA315P SPEAKER, BLACK PLASTIC			1.00
SAK1		SA-315 MOUNT KIT UNIVERSAL			1.00
INSTALL SPEAKER		GRILL MOUNT			1.00
TADF6-33000		6-LT 500 SERIES DUO-COLOR T/A - RED/BLUE			1.00
SID006		TADF6 BRACKET			1.00
INSTALL TADF6		REAR WINDOW - EVS STYLE			1.00
VTX609R		VERTEX SUPER-LED LIGHT RED			4.00
INSTALL VERTEX		REAR TAIL AND BRAKE LIGHT			4.00
SSFOSI6		SOLID STATE HEADLIGHT FLASHER			1.00
INSTALL WIGWAG		CUT GREEN WIRE - FRONT ONLY			1.00
M4J		WHELEN M4 SERIES LIGHT HEAD RED/BLUE SPLIT			2.00
SID003		GO INDUSTRIES M4 BRKT			2.00
INSTALL M4		FORWARD FACING ON PB			2.00
38737		Push Bumper - Center Section Only			1.00
INSTALL PUSHBUMPER		CHASSIS MOUNT			1.00
IONSMJ		SURFACE MT ION LT RED/BLU			2.00
INSTALL IONS		SIDE OF PUSH BUMPER - INTERSECTION LIGHT			2.00
MBCT15JJ		ION MIRROR-BEAM TAHOE RB/RB			2.00
INSTALL MIRRORBEAM		RIGHT AND LEFT SIDE MIRRORS			2.00
VTX609J		VERTEX SUPER-LED SPLIT RED/BLU			2.00
INSTALL VERTEX		FRONT HEADLIGHTS			2.00
P46FLC		PAR-46 8 DEG LED FLOOD SPOTLIGHT 12V			1.00
INSTALL SPOTLIGHT		REMOVE HALOGEN LIGHT			1.00
2015-TAH-FS		Full size console for 2015 and up Console Tahoe			1.00
INSTALL CONSOLE		PP ONLY - DOES NOT APPLY TO OTHERS			2.00



Siddons-Martin Emergency Group
1364 E Richey Rd
Houston TX USA 77073
Phone #:(281) 219-1920
Fax #: (281) 219-2560

Estimate #: 2403186



Tag Number:

Date and Time In: 8/22/2017 - 4:19 PM

Date and Time Out: 8/22/2017 - 4:19 PM

Promised Date - Time: 8/22/2017 - 4:19 PM

Cashed Out Date:

Remit To: PO Box 610101 Dallas Tx, 75261-0101

Service Advisor: (A00S) Glenn Schimcek

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

Ext Price:	\$53,282.00
Sales Tax:	\$0.00
Total:	\$53,282.00
- Deductible:	\$0.00
- Deposits:	\$0.00
Amount Due:	\$53,282.00
Amt Tendered:	\$0.00
Chg Returned:	\$0.00

We (the Customer) are responsible for all costs and expenses listed on this invoice. I, the undersigned, am authorized to agree, on behalf of the owner of the vehicle, to pay all outstanding charges in accordance with the terms and conditions agreed between us and the Company. Unless otherwise stated, all invoices are due and payable 30 days from the date of invoice. We have granted the Company, its employees, and agents permission to operate the vehicle on any streets as necessary for testing, inspection, or other services requested. We are responsible for insuring the vehicle at all times. We release the Company for any loss, damage, or theft of any items left in the vehicle for any reason. All parts and labor on this invoice are warranted for purpose and fitness for 90 days from the date of the invoice. In order to recover against any warranty, we agree to return the vehicle to the Company for all warranty repairs. Failure to return the vehicle cancels all warranties provided. All other warranties are expressly disclaimed by Company. This estimate/quote is only valid for 30 days. Acknowledged and Received by: _____

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

CCPD MEETING PACKET FOR THE SEPTEMBER 18, 2017 MEETING

Lorri Coody

From: Trelena Collins
Sent: Tuesday, September 5, 2017 12:37 PM
To: Lorri Coody
Subject: FW: AU63954 - total loss vehicle

FYI

From: Trelena Collins
Sent: Wednesday, August 23, 2017 2:28 PM
To: 'Scott Curby' <scurby@tmlirp.org>
Subject: RE: AU63954 - total loss vehicle

Hi Scott,

The chief would like to settle at the full amount as they don't usually keep salvage.

They expect that the vehicle should be prepared for pickup by mid-week next week. What are the next steps?

Best Regards,
Trelena

From: Scott Curby [<mailto:scurby@tmlirp.org>]
Sent: Tuesday, August 22, 2017 3:28 PM
To: Trelena Collins <TCollins@ci.jersey-village.tx.us>
Subject: AU63954 - total loss vehicle

RE: 2014 Chevrolet Tahoe (1GNLC2E00ER198582), police unit# 1402

Hello Trelene,

Hope your day is going well so far. The vehicle was inspected and deemed a total loss.

Settlement = \$18,775.00 market value - \$500.00 deductible = \$18,275.00

Deduct \$4,241.00 salvage if the City chooses to keep the vehicle. Please advise how you would like us to proceed.

Sincerely,

Scott Curby
Liability/Property Claims
Texas Municipal League IRP
512-491-2436 x436