



NOTICE OF A MEETING
(In compliance with Sec. 551.041, Et. Seq., Tex. Gov't. Code)

NOTICE is hereby given that the Board of Directors of the Jersey Village Crime Control and Prevention District (CCPD) will hold a meeting on June 11, 2019, at 6:00 p.m. at the Civic Center Meeting Room, 16327 Lakeview Drive, Jersey Village, Texas 77040. The President of the Board and a quorum of the Board of Directors for the CCPD will be physically present at the meeting. Director Drew Wasson will participate in the meeting via videoconference call.

ITEM(S) to be discussed and acted upon by the Board at this meeting is/are listed on the attached agenda.

AGENDA

- A. Open Meeting. Call the meeting to order and the roll of appointed officers will be taken.
- B. Elect officers for the unexpired one-year term, which began on September 1, 2018 and will end August 31, 2019.
- C. Consider approval of the minutes of the CCPD Meeting held on December 17, 2019. *Lorri Coody, City Secretary*
- D. Consider Resolution No. 2019-01, amending the 2018-2019 Crime Control and Prevention District's Budget in the amount of \$17,235.00 and authorizing the purchase of a 2019 Chevrolet Tahoe from the Crime Control Prevention District Fund. *Eric Foerster, Chief of Police*
- E. Adjourn

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: June 6, 2019 at 12:15 p.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com.



**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: June 11, 2019

AGENDA ITEM: B

AGENDA SUBJECT: Election and Appointment of Officers

Department/Prepared By: Lorri Coody

Date Submitted: June 5, 2019

EXHIBITS: None

BUDGETARY IMPACT: None

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

In accordance with § 363.103(a), the board shall elect from among its members a president and vice president. Additionally, the board shall appoint a secretary. The secretary need not be a director. The person who performs the duties of auditor for the political subdivision shall serve as treasurer for the district.

Currently, Andrew Mitcham is serving a Vice President of the Board and given the resignation of Justin Ray from the Board, the President position is vacant. The City Secretary serves as secretary for the District. The current term for these offices will end August 31, 2019.

RECOMMENDED ACTION:

Elect officers for the unexpired one-year term, which began on September 1, 2018 and will end August 31, 2019.

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

December 17, 2018 – 7:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on December 17, 2018, at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas.

- A. Open Meeting** - The meeting was called to order at 7:00 p.m. by President Justin Ray, with the following present:

President, Justin Ray
Director, Andrew Mitcham
Director, Greg Holden
Director, Bobby Warren
Director, James Singleton
Director, Gary Wubbenhorst
Director, J. Lane DuBois-Freeman

City Manager, Austin Bless
City Secretary, Lorri Coody
City Attorney, Leah Hayes

Staff in attendance: Eric Foerster, Chief of Police; Mark Bitz, Fire Chief; Kevin T. Hagerich, Director of Public Works; Isabel Kato, Director of Finance; and Jason Alfaro, Director of Parks and Recreation.

- B. Consider approval of the minutes of the CCPD Meeting held on August 20, 2018.**

Director Mitcham moved to approve the minutes for the meeting held on August 20, 2018. Director Wubbenhorst seconded the motion. The vote follows:

Ayes: Directors Mitcham, Holden, Warren, Singleton, Wubbenhorst, and Dubois-Freeman
President Ray

Nays: None

The motion carried.

- C. Consider Resolution No. 2018-03, amending the 2018-2019 Crime Control and Prevention District's Budget in the amount of \$312,000.00 and authorizing the funding associated with the purchase and installation of an Automated License Plate Recognition Camera System from the Crime Control Prevention District Fund.**

Eric Foerster, Chief of Police, introduced the item. Background information is as follows: The Jersey Village Police Department has been exploring the acquisition of Automated License Plate Recognition (ALPR) technology for several years. This technology uses cameras that would read, record, and store all license plates on vehicles traveling in and out of the city. The cameras would be installed throughout the city, with a particular focus on major entrances. The main objective of installing ALPR cameras is to reduce criminal activity and would act as a great force multiplier that is on 24 hours a day. We will have the ability to review any of the 48 cameras at any time. This technology is fundamental in assisting the police department with identifying suspects in criminal investigations, recovering stolen assets, and monitoring suspicious vehicles. ALPR technology has become increasingly more cost effective over the last few years, and this department believes it is beneficial to purchase a system at this time.

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – December 17, 2018

At tonight's meeting, we will ask Council to approve a contract with Flock Safety for the purchase of an ALPR system. Flock Safety is the sole source vendor of the Flock Safety Camera and comprehensive monitoring system that would best fit the needs of the City. It operates over wireless network, which makes it easier to install and/or relocate to discreet locations. The total system cost is \$312,000 which covers a 36-month contract period. This contract covers the cost of 48 cameras with related equipment, installation, hosting, wireless service and warranty.

The Board engaged in discussion about a maintenance plan for the cameras. Chief Foerster explained that maintenance is included in the proposal. The cameras are low-maintenance and will be maintained by Flock Safety. The annual maintenance costs were discussed. Chief Foerster explained that the annual maintenance costs of \$72,000 and the annual cellular connectivity costs of \$24,000 are included in the three (3) year proposal. After the first three (3) years, these costs will be \$96,000 per year.

The collection of data and its uses were discussed by the Board. Chief Foerster explained the ability to set alerts to collect certain data and provided examples. Some members wanted to know if the cameras could be used to monitor activity in city parks. Chief Foerster explained that since the cameras are solar, they can be moved around to different locations with ease.

The cameras are OCR with standard resolution and are used as a tool to guide law enforcement.

The Board asked about competitive bidding on these cameras. Chief explained that this is a sole source bid. City Attorney Hayes explained sole source bidding versus competitive bidding.

There was also discussion about the use of these cameras by other cities in the area. Chief Foerster explained that because of the reduction in cost, more and more cities are using these cameras as a law enforcement tool.

Other examples of use for these cameras were discussed to include child custody, individuals suspicious of criminal activity, and stolen vehicles.

With no further discussion on the matter, Board Member Warren moved to approve Resolution No. 2018-03, amending the 2018-2019 Crime Control and Prevention District's Budget in the amount of \$312,000.00 and authorizing the funding associated with the purchase and installation of an Automated License Plate Recognition Camera System from the Crime Control Prevention District Fund. Board Member Holden seconded the motion. The vote follows:

Ayes: Directors Mitcham, Holden, Warren, Singleton, Wubbenhorst, and Dubois-Freeman
President Ray

Nays: None

The motion carried.

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – December 17, 2018

D. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 7:13 p.m.

Lorri Coody, Board Secretary

DRAFT

CRIME CONTROL AND PREVENTION DISTRICT BOARD MEETING PACKET FOR JUNE 11, 2019

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

AGENDA DATE: June 11, 2019

AGENDA ITEM: D

AGENDA SUBJECT: Consider Resolution No. 2019-01, amending the 2018-2019 Crime Control and Prevention District's Budget in the amount of \$17,235.00 and authorizing the purchase of a 2019 Chevrolet Tahoe from the Crime Control Prevention District Fund.

Dept./Prepared By: C.E. Foerster, Chief of Police

Date Submitted: June 4, 2019

EXHIBITS: [Resolution 2019-01](#)

[Exhibit A](#) – Budget Amendment, Equipment Purchase Contribution - 50-27-9781

[Exhibit B](#) – Quotes, Caldwell Country Chevrolet, Siddons-Martin

BUDGETARY IMPACT:	Required Expenditure:	\$ 17,235.00
	Amount Budgeted:	\$
	Appropriation Required:	\$ 17,235.00

BACKGROUND INFORMATION:

On May 4, 2019 while providing traffic control at an accident scene, unit #1503, a 2015 Chevrolet Tahoe, was struck by another vehicle and sustained damage to the frame. The Tahoe was subsequently totaled by TML, the City's insurance provider.

We are requesting funding for the emergency purchase of a replacement for unit #1503. The Police Department has located one of the few remaining 2019 Chevy Tahoe PPV's at Caldwell Country Chevrolet with HGAC pricing of \$32,860. Siddons Martin will outfit the new unit with the required equipment for \$6,850, bringing the total purchase price to \$39,710. The insurance settlement for unit #1503, currently in process by TML, will total \$22,475. The remainder of the funds, totaling \$17,235 are being requested from CCPD, which will in turn, be used to reimburse the City's General Fund.

The budget amendment moves the funds from the CCPD fund balance in to the CCPD Budget – Equipment Purchase Contribution – 50-27-9781 (Exhibit A), and is subject to the approval of the City Council.

RECOMMENDED ACTION:

MOTION: Approve Resolution No. 2019-01, amending the 2018-2019 Crime Control and Prevention District's Budget in the amount of \$17,235.00 and authorizing the purchase of a 2019 Chevrolet Tahoe from the Crime Control Prevention District Fund.

RESOLUTION NO. 2019-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019 IN THE AMOUNT OF \$17,235.00; AND AUTHORIZING THE PURCHASE OF A 2019 CHEVROLET TAHOE FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AND PROVIDING FOR SEVERABILITY.

WHEREAS, a 2015 Chevrolet Tahoe was totaled while performing police duties; and

WHEREAS, the patrol unit was determined to be a total loss by the City's insurance company, Texas Municipal League (TML); and

WHEREAS, the City has received a quotes for the purchase of a 2019 Chevrolet Tahoe and equipment package to replace the totaled patrol unit in the amount of \$39,710.00 ("Exhibit B") which includes all ancillary costs; and

WHEREAS, the City will be receiving an insurance settlement for the totaled vehicle in the amount of \$22,475.00, which will be used towards the purchase of the replacement vehicle; and

WHEREAS, subsequent to the adoption of the annual budget for the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2018, and ending September 30, 2019, the District had not anticipated this expenditure change; and

WHEREAS, the City Manager recommends that such budget be amended to reflect such purchase and expenditure in accordance with Budgetary Transfer Amendment Request Forms attached hereto and made a part hereof as "Exhibit A"; and

WHEREAS, the District Board of Directors finds and determines that the budget should be amended as recommended by the City Manager in order to purchase a 2019 Chevrolet Tahoe; **NOW THEREFORE**,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT THAT:

The annual budget of the Jersey Village Crime Control and Prevention District for the fiscal year beginning October 1, 2018, and ending September 30, 2019, is hereby amended in the amount of \$17,235.00 by increasing the appropriations to the accounts contained therein as provided in "Exhibit A", attached hereto and made a part hereof subject to approval of the City Council of the City of Jersey Village.

PASSED AND APPROVED this 11th day of June 2019.

ATTEST:

Andrew Mitcham, President

Lorri Coody, Secretary



**CITY OF JERSEY VILLAGE
BUDGET TRANSFER / AMENDMENT REQUEST FORM**

I request the following budget transfer between line item within the same division:

<u>From Line Item</u>	<u>To Line Item</u>	<u>Amount</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

I request the following amendment to the current budget to increase the overall budget by the amount designated below: **Only one item per form.**

<u>From the fund balance of:</u>	<u>To Line Item</u>	<u>Amount</u>
<input type="checkbox"/> General Fund	_____	_____
<input type="checkbox"/> Utility Fund	_____	_____
<input type="checkbox"/> Capital Improvements Fund	_____	_____
<input checked="" type="checkbox"/> Other <u>CCPD</u>	<u>50-27-9781</u>	<u>\$17,235.00</u>

Justification

Amendment required for an appropriation from the Crime Control Fund Balance in order to transfer from the Crime Control Prevention District Fund to the Capital Replacement Crime Control Revenue Fund.

This budget transfer is necessary for the purchase of a 2019 Chevy Tahoe to replace unit #1503, which was totaled as a result of a collision. The City has received quotes for the purchase of the new vehicle and related equipment package for the total of \$39,710.00. After receiving an insurance settlement of \$22,475.00, the funding required totals \$17,235.00.

Requested by: CE [Signature] Date 6-4-19

Finance: Sufficient Funds, Exist Do Not Exist. [Signature] Date 6-4-19

City Manager: Approved / Not Approved. [Signature] Date 6-5-19

QUOTE# 00AA

CONTRACT PRICING WORKSHEET

End User: CITY OF JERSEY VILLAGE	Contractor: CALDWELL COUNTRY
Contact Name: CHIEF ERIC FORESTER	CALDWELL COUNTRY
Email: EFOERSTER@CI.JERSEY-VILLAGE.TX.US	Prepared By: Averyt Knapp
Phone #: 713-466-5824	Email: aknapp@caldwellcountry.com
Fax #: 713-466-0784	Phone #: 979-567-6116
Location City: JERSEY VILLAGE, TX	Fax #: 979-567-0853
Date Prepared: MAY 30, 2019	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #521-16	Tax ID # 14-1856872

Product Description: 2019 CHEVROLET TAHOE PPV CC15706

A Base Price & Options: \$32,460

B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	LH SPOTLIGHT, PPV, 5.3L-V8, 6-SPD AUTOMATIC, DUAL BATTERIES, LOCKING REAR AXLE DIFFERENTIAL, CLOTH FRONT/VINYL REAR BENCH, FULL RUBBER FLOOR, AMFM-STEREO W/BLUETOOTH, TILT, CRUISE, POWER SEAT, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, DEEP TINT GLASS, RUNNING BOARDS, TRAILER TOW HITCH, REAR VISION CAMERA	INCL			
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
Subtotal B					INCL

C Unpublished Options

Code	Description	Cost	Code	Description	Cost
Subtotal C					

D Other Price Adjustments (Installation, Delivery, Etc...)	
Subtotal D	INCL
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)	
Quantity Ordered	1
Subtotal E	\$32,460
F Non-Equipment Charges (Trade-In, Warranty, Etc...)	
BUY BOARD	\$400
G. Color of Vehicle: WHITE	
H. Total Purchase Price (E+F)	
	\$32,860
Estimated Delivery Date:	UNIT IN STOCK - IMMEDIATE



Siddons-Martin Emergency Group
 1364 E Richey Rd
 Houston TX USA 77073
 Phone #:(281) 219-1920
 Fax #:(281) 219-2560

Estimate #: 2406499

Tag Number:

Date and Time In: 5/29/2019 - 5:16 PM

Date and Time Out: 5/29/2019 - 5:16 PM

Promised Date - Time: 5/29/2019 - 5:16 PM

Cashed Out Date:

Service Advisor: (A00S) Glenn Schimcek



Remit To: PO Box 610101 Dallas Tx, 75261-0101

**ESTIMATE
NOT AN INVOICE**

Jersey Village, City of
 16501 Jersey Drive
 Jersey Village TX 77040

1003539

Work: (713) 466-2133 Email: jdelagarza@ci.jersey-village.tx.us

Veh Info:
 Serial Numbers: EVS1364

In-Srv: Miles/Hrs In: Out: Plate #:
 Color Ex: Int:

Repair	VIN	Second VIN	Mech #	Type
Description				
1	EVS1364			Wholesale
PARTS AND LABOR				
CAUSE: GHOST GRAPHICS - SLICK TOP				
LABOR	INSTALL ALL REMOVED EQUIPMENT			1.00
GRAPHICS OSD	MATCH FLEET - NEED UNIT # - GHOST			1.00
NMO-60-300-M1-NMO	KIT WITH CONNECTOR AND 25 RG58 CABLE			1.00
INSTALLKIT	WIRE, LOOM, FUSES, BREAKERS RELAYS, HEAT S			1.00
TINT	WINDOW TINT			1.00
IX45UFX-RED/BL	INNER EDGE 10 LAMP RED/BLUE			1.00

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

Ext Price:	\$6,850.00
Sales Tax:	\$0.00
Total:	\$6,850.00
- Deductible:	\$0.00
- Deposits:	\$0.00
Amount Due:	\$6,850.00
Amt Tendered:	\$0.00
Chg Returned:	\$0.00

**ESTIMATE
NOT AN INVOICE**

We (the Customer) are responsible for all costs and expenses listed on this invoice. I, the undersigned, am authorized to agree, on behalf of the owner of the vehicle, to pay all outstanding charges in accordance with the terms and conditions agreed between us and the Company. Unless otherwise stated, all invoices are due and payable 30 days from the date of invoice. We have granted the Company, its employees, and agents permission to operate the vehicle on any streets as necessary for testing, inspection, or other services requested. We are responsible for insuring the vehicle at all times. We release the Company for any loss, damage, or theft of any items left in the vehicle for any reason. All parts and labor on this invoice are warranted for purpose and fitness for 90 days from the date of the invoice. In order to recover against any warranty, we agree to return the vehicle to the Company for all warranty repairs. Failure to return the vehicle cancels all warranties provided. All other warranties are expressly disclaimed by Company. This estimate/quote is only valid for 30 days. Acknowledged and Received by: _____

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

These funds will be used to replace unit #1503 which was totaled in a fleet accident.

Funds were provided for replacement through an Emergency Purchase and these funds will replace what was taken out from the general fund. We are requesting 17,235 from the CCPD funds to replace the fleet unit that was deemed a total loss:

Fleet Replacement			
New Unit Cost	Outfitting	Total	
32,860	6850	39,710	
TML payment			
22,475		17,235	
Total Cost needed		17,235	