

MINUTES OF THE WORK SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 29, 2008 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. The meeting was called to order by Mayor Hamley at 6:00 p.m. with the following present:

Mayor, Russell Hamley  
Council Member, Frances Wubbenhorst  
Council Member Joyce Berube  
Council Member Greg Holden  
Council Member Jill Klein

City Manager Mike Castro  
City Secretary, Lorri Coody

Council Member Ernie English was not present.

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; Michael Brown, Director of Parks; Bob Blevins, IT Administrator; Michelle Yi, Assistant Director of Finance and Tracy Martin, Communications Supervisor.

B. Review and discuss the proposed fiscal year 2008-2009 municipal budget.

Council began with a review of the Utility Fund. There was discussion about the increase from the City of Houston. Council reviewed the green sheets - section 45-5411 in order to understand the effects of this increase.

Council also reviewed Appendix L Table 3 – Five Year Financial Projections for the Utility Fund Divisions 45 and 47 Operations and Debt Service. They then discussed the supplemental for the utility fund.

Debt Service Fund

There was no discussion concerning the Debt Service Fund.

Impact Service Fund

This fund is used for expansion of the sewer and water services and is not currently being used. There was limited discussion about the amount of interest earned on this fund. The concern was that it looks like 10% when it was stated that we are only earning 2%.

Motel Tax Fund

Discussion was had about advertizing and the vendor for same. Appendix K explains what we get for our services with the Chamber of Commerce. Council discussed their services.

Asset Forfeiture Fund

There was not discussion on this fund.

WORK SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 29, 2008

Capital Replacement Fund

This fund is used to capture contributions for future purchases. The capital replacement program was explained. The user fee versus contribution versus purchases. The cycle for everyone to get into the program will take four years. A correction will be made with the users' fees.

Capital Improvement Fund

There will be no expenses for this fund.

Golf Course Fund

This is a proprietary fund and no money is owed back to the general fund. However, there is a supplemental for a request of \$358,863 which will come from the general fund if approved.

In the discussions on this budget, professional services line item was updated to \$4,725 and Liability Insurance was updated to \$18,000.

Michael Brown explained the supplemental requests, stating that 10 were continuing expenses and 9 were one-time expenditures. Council engaged in discussion about the various supplemental requests and took a recess at 7:45 p.m.

Council reconvened at 8:00 p.m.

Fund 12 – Court Restricted Fee Fund

This fund is only used for Court expenditures.

Street Bond Fund

There was discussion about the amount of available funds and if additional projects for streets could be planned. City Manager, Mike Castro stated that if it were possible perhaps an additional \$500,000 in projects could be planned. He would look into this.

Fund 14 – Jones Road Extension, Fund 15- Red Light Camera, and Fund 50 - JVCCPFund 50 – JVCCP

No discussion was had on these funds.

WORK SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 29, 2008

Parks Review Committee

Jim Pulliam, Chairman for the Parks Review Committee presented a preliminary report that outlined recommendations for nine parks in Jersey Village and the priorities of these recommendations as well as cost estimates. He stated that the list is derived from a master plan that his committee is charged with creating and the dollar amounts are educated guesses on what the cost would be to accommodate the recommendations for improvements for the nine parks listed. Council engaged in lengthy discussion concerning the recommendations. There was discussion about allocating a budget for park improvements. \$50,000 was discussed. Consensus was that \$50,000 should be allotted in the CIP program for parks in years one, two, four and five.

CIP Program Changes

1. Move the Fire Station to year 5
2. Increase year 3 to \$630,000
3. Year 4 and 5 – Sanitary Sewer was discussed and the costs of annexation. As a result this was moved to greater than 5 years.
4. Water Facilities – move to greater than 5 years.
5. Move Jersey Meadows in Year 5
6. Move City Hall in Year 4 at 3.5 Million
7. Move the Police Department Expansion forward

Discussion was had about the 3% Merit vs. 3% COLA.

C. Adjournment.

The meeting was adjourned at 9:15 p.m.

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Lorri Coody, City Secretary