

MINUTES OF A SPECIAL SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON FEBRUARY 4, 2008, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

1. The meeting was called to order with the following present:

Mayor	Russell Hamley
Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Ernie English
Councilmember	Greg Holden
City Manager	Mike Castro
City Attorney	Kenneth Wall
City Secretary	LaKeisha Cannon-Scott
Assistant City Secretary	Courtney Rutherford

Absent: Councilmember Jill Klein

Also in attendance:

Brian Begly from Olson & Olson, Marcia Johnson, Jules Johnson

2. Discuss the evaluation, duties, or discipline of the City Secretary. This discussion may be held in **executive session under Texas Government Code Section 551.074 – PERSONNEL MATTERS** – Discuss the evaluation, duties, or discipline of the City Secretary.

There was brief discussion regarding executive session. Council agreed to meet in executive session as permitted under Texas Government Code Section 551.074 – personnel matters.

3. Action regarding the evaluation, duties, or discipline of the City Secretary.

Councilmember English made a motion seconded by Councilmember Holden that the Mayor will write a letter to the City Secretary's file indicating

1. The Council has been satisfied with the City Secretary's performance to date.
2. The City Secretary was acting with appropriate urgency in pursuing the open records matter.
3. A series of events associated in pursuant with this matter included inappropriate comments and behavior and demonstrated lack of sensitivity to other city employees.
4. City Manager will continue to approve training for the City Secretary similar to that of other department heads.
5. Further actions of the nature by the City Secretary will result in more formal disciplinary action.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, and English.

Voting "No" None.

Passed 4 to 0, Councilmember Klein was absent.

Mayor Russell Hamley adjourned the special session at 8:57 p.m.

Minutes approved as submitted and/or corrected this the 18th day of February, A.D., 2008.

Russell Hamley
Mayor

ATTEST:

Courtney Rutherford
Assistant City Secretary