

**MINUTES OF A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON SEPTEMBER 17, 2007, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

The meeting was called to order with the following present:

Mayor	Russell Hamley
Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Ernie English
Councilmember	Jill Klein
Councilmember	Greg Holden
City Manager	Mike Castro
City Attorney	Kenneth Wall
City Secretary	LaKeisha Cannon-Scott

Additional Staff in attendance: Finance Director Isabel Kato, Fire Chief Mark Bitz, Director of Parks and Recreation Michael Brown, Police Chief Charles Wedemeyer, Public Works Director Danny Segundo, Information Technology Administrator Bob Blevins, Human Resources Generalist Karen Farris, Communication Supervisor Tracy Martin, and City Engineer Frank Brooks.

Mayor Russell Hamley gave the invocation and led the Pledge of Allegiance.

**CITIZENS' COMMENTS**

Mark Maloy, 7803 Hamilton Circle, addressed Council and stated his concerns regarding the noise generated by the Harris County Toll Road.

**PROCLAMATION**

None

**CITY MANAGER'S REPORT**

City Manager Mike Castro reported the following:

1. August 2007 Monthly Fund Balances Report, Governmental Funds, Enterprise Funds, Detail Collection Summary Report.
2. Departmental Request Report and Open Records Request Report for August 2007.
3. Fire & Emergency Services Departmental Report for August 2007.
4. Jersey Village Police Activity Report, Crime Prevention Unit, Warrant Report and Calls for Service Report for August 2007.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report for August 2007.

6. Public Works Departmental Report for August 2007.
7. Combined Monthly and Annual Mileage Report.
8. Golf Course Monthly Report, Golf Course Financial Statements Report, and Parks & Recreation Departmental Report for August 2007.

In addition, the City Manager reported that the month of October is Fire Safety Month. He also reported that Staff recently attended Leadership Team Building Training and that it went well.

**DOCKETED JOINT PUBLIC HEARING: None**

**CONSENT AGENDA:**

**A. CONSIDERATION AND POSSIBLE ACTION – APPROVAL OF MINUTES:**

1. Minutes of the August 20, 2007, Regular Session held at 7:00 p.m.

**B. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-36 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING CITY HEALTH OFFICER. Ms. Karen Farris, Human Resources Generalist.**

**C. CONSIDERATION AND POSSIBLE ACTION – AUTHORIZING STAFF TO SEEK PROPOSALS FOR GROUP MEDICAL INSURANCE. Ms. Karen Farris, Human Resources Generalist.**

**D. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-35 – AMENDING THE FY2006-2007 BUDGET (POLICE OVERTIME). Mr. Charles Wedemeyer, Chief of Police.**

**E. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-36 – AMENDING THE FY2006-2007 BUDGET (MUNICIPAL COURT OVERTIME). Ms. Isabel Kato, Finance Director.**

**F. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-37 – AMENDING THE FY2006-2007 BUDGET (STREET LIGHTING). Mr. Danny Segundo, Public Works Director.**

**G. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-38 – AMENDING THE FY2006-2007 BUDGET (WHITE OAK BAYOU). Mr. Danny Segundo, Public Works Director.**

**H. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-37 – A RESOLUTION OF THE CITY COUNCIL OF**

THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONTRACT WITH NULL LAIRSON CERTIFIED PUBLIC ACCOUNTANTS, P.C. FOR AUDITING SERVICES. *Ms. Isabel Kato, Finance Director.*

Councilmember Berube made the motion, seconded by Councilmember English, to approve Consent Agenda Items A through H as presented.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

## **MATTERS REMOVED FROM CONSENT AGENDA**

### **I. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-39 – GREASE TRAP ORDINANCE. *Mr. Danny Segundo, Public Works Director.***

Councilmember Holden made the motion, seconded by Councilmember Berube, to table Consent Agenda Item I.

Public Works Director Danny Segundo gave a brief overview regarding the grease trap ordinance.

Lengthy discussion ensued among Council and Staff regarding the impact of the grease trap ordinance as currently written.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Tabled 5 to 0.

## **NEW BUSINESS**

### **1. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-38 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, NOMINATING A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT. *Mr. Mike Castro, City Manager.***

Councilmember Berube made the motion, seconded by Councilmember Holden, to approve Resolution No. 2007-38, nominating Ed Heathcott as a candidate for a position on the Board of Directors of the Harris County Appraisal District.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Klein, and English.

Voting "No" None.

Passed 5 to 0.

**2. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-39 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, DESIGNATING A CITY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE HOUSTON-GALVESTON AREA COUNCIL'S 2008 GENERAL ASSEMBLY. *Mr. Mike Castro, City Manager.***

Councilmember Berube made the motion, seconded by Councilmember Holden to approve Resolution No. 2007-39, designating Councilmember Jill Klein as the City representative and Councilmember Ernie English as the alternate City representative to the Houston-Galveston Area Council's 2008 General Assembly.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting "No" None.

Passed 5 to 0.

**3. CONSIDERATION AND POSSIBLE ACTION – DISCUSSION REGARDING THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (JERSEY VILLAGE WASTE WATER QUALITY PERMIT RENEWAL). *Mr. Frank Brooks, City Engineer.***

City Engineer Frank Brooks gave a brief overview regarding the waste water quality permit renewal process and the possible budgetary impact that will take place due to regulations of the Texas Commission on Environmental Quality.

A brief discussion ensued among Council and Staff regarding the regulations and possible budgetary impact.

**4. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-40 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN AGREEMENT WITH HALL, BARNUM, LUCCHESI ARCHITECTS FOR MASTER PLANNING SERVICES FOR THE JERSEY VILLAGE POLICE DEPARTMENT EXPANSION. *Mr. Mike Castro, City Manager.***

Councilmember Berube made the motion, seconded by Councilmember Holden, to approve Resolution No. 2007-40.

City Manager Mike Castro gave a brief overview regarding the proposed master planning services for the Jersey Village Police Department expansion.

A brief discussion ensued among Council and Staff regarding the extent of services that will be provided by Hall, Barnum, Lucchesi Architects.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting "No" None.

Passed 5 to 0.

**5. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-41 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONTRACT WITH WELLS FARGO BANK. Ms. Isabel Kato, Finance Director.**

Councilmember English made the motion, seconded by Councilmember Holden, to approve Resolution No. 2007-41.

Finance Director Isabel Kato gave a brief overview regarding the evaluation of the depository and banking services proposals.

A brief discussion ensued among Council and Staff regarding the evaluation process and the recommended bank.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting "No" None.

Passed 5 to 0.

**6. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-42 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING DORIS MICHALAK AS A MEMBER OF THE RECREATION & EVENTS COMMITTEE. Ms. LaKeisha Cannon-Scott, City Secretary.**

Councilmember Klein made the motion, seconded by Councilmember Berube, to approve Resolution No. 2007-42.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting "No" None.

Passed 5 to 0.

**7. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-43 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, REAPPOINTING MEMBERS TO THE PLANNING & ZONING COMMISSION, ZONING BOARD OF ADJUSTMENT, BUILDING BOARD OF ADJUSTMENT, RECREATION & EVENTS COMMITTEE, AND GOLF COURSE ADVISORY COMMITTEE. Ms. LaKeisha Cannon-Scott, City Secretary.**

Mayor Pro-Tem Wubbenhorst made the motion, seconded by Councilmember Klein, to approve Resolution No. 2007-43.

A brief discussion ensued among Council and Staff regarding current vacancies for all boards, commissions, and committees.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting “No” None.

Passed 5 to 0.

**8. CONSIDERATION AND POSSIBLE ACTION – CALL A PUBLIC HEARING(S) – TO RECEIVE WRITTEN OR ORAL COMMENTS FROM ANY INTERESTED PERSON(S) CONCERNING SECTION 26.05(D) OF THE TEXAS TAX CODE REQUIRING A TAXING UNIT TO HOLD TWO PUBLIC HEARINGS BEFORE ADOPTING A TAX RATE THAT EXCEEDS THE ROLLBACK RATE OR THE EFFECTIVE TAX RATE, WHICHEVER RATE IS LOWER. City Council.**

Councilmember Holden made the motion, seconded by Councilmember Berube, to propose to increase property taxes by 8.3% and call two public hearings on the matter. The first to be held on October 4, 2007, at 7:00 p.m. at the City of Jersey Village Civic Center and the second to be held on October 8, 2007, at 6:00 p.m. at the City of Jersey Village Civic Center.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting “No” None.

Passed 5 to 0.

**9. CONSIDERATION AND POSSIBLE ACTION – DISCUSSION REGARDING NOISE ABATEMENT. Mr. Ernie English, Councilmember.**

A lengthy discussion ensued among Council and Staff regarding past meetings with the Harris County Toll Road Authority and plans for future meetings.

**10. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2007-44 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONTRACT WITH GLOBAL TEL\*LINK CORPORATION. *Mr. Charles Wedemeyer, Chief of Police.***

Councilmember English made the motion, seconded by Councilmember Holden, to approve Resolution No. 2007-44.

Police Chief Charles Wedemeyer gave a brief overview regarding the change in service providers.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting “No” None.

Passed 5 to 0.

**11. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2007-40 – AMENDING CHAPTER 30 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS; RELATING TO THE AUTHORITY OF THE FIRE MARSHAL. *Mr. Mark Bitz, Fire Chief.***

Mayor Pro-Tem Wubbenhorst made the motion, seconded by Councilmember English, to approve Ordinance No. 2007-40.

Fire Chief Mark Bitz gave a brief explanation of the amendment.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting “No” None.

Passed 5 to 0.

**12. CONSIDERATION AND POSSIBLE ACTION – PERSONNEL MATTERS REGARDING ANNUAL EVALUATION OF THE CITY MANAGER. *City Council.***

Councilmember English made the motion, seconded by Councilmember Berube, to approve an increase in the City Manager’s base salary to \$104,000 per year with an additional allowance of \$6,000 for transportation and to include longevity pay.

A lengthy and detailed discussion ensued among Council regarding the City Manager’s performance review process and his overall rating. For the record, each councilmember completed a performance review rating sheet and it has been filed with the City Secretary.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Klein, Holden, and English.

Voting "No" None.

Passed 5 to 0.

### **COUNCIL ACTIVITY REPORTS/COMMENTS**

Councilmember Klein reported that the Ice Cream Social went well and she invited everyone to attend the upcoming Fall Frolic Event.

Councilmember English thanked Michael Brown for his work on the jogging trail and thanked the City Manager for his service to the city.

Councilmember Berube gave brief comments regarding landscaping companies dumping debris into the sewers. She asked council and staff to work on possible regulations preventing this from taking place in the future.

Councilmember Holden had no reports or comments.

Mayor Pro-Tem Wubbenhorst had no reports or comments.

### **MAYOR'S ACTIVITY REPORT/COMMENTS**

Mayor Hamley gave brief comments regarding the Ice Cream Social and stated it was a good event. He made additional comments regarding Dillard Drive and the detention pond.

Mayor Russell Hamley adjourned the regular session at 8:35 p.m.

Minutes approved as submitted and/or corrected this the 15<sup>th</sup> day of October, A.D., 2007.

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Russell Hamley  
Mayor

ATTEST:

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LaKeisha Cannon-Scott  
City Secretary