

**MINUTES OF A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON MARCH 20, 2006, AT 7:00 P.M., IN THE CIVIC CENTER AUDITORIUM, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.**

The meeting was called to order with the following present:

Mayor Pro-Tem	Frances Wubbenhorst
Councilmember	Joyce Berube
Councilmember	Greg Holden
Councilmember	Russell Hamley
Councilmember	A.J. Widacki
City Manager	Mike Castro
City Attorney	Kenneth Wall
City Secretary	LaKeisha Cannon-Scott

Absent: Mayor Ed Heathcott

Additional Staff in attendance: Director of Finance Isabel Kato, Building Official John Brown, Interim Director of Parks and Recreation Michael Brown, Police Chief Charles Wedemeyer, and Fire Chief Kathy Hutchens, Accounting Specialist Michelle Yi, Code Enforcement Officer Gordon Gibson, Engineering Technician Deborah Capacciloi–Paul, and Permit Clerk Kristen Smith.

The invocation was given by Mayor Pro-Tem Frances Wubbenhorst and the Pledge of Allegiance was led by Mayor Pro-Tem Frances Wubbenhorst.

**CITIZENS' COMMENTS**

None

**CITY MANAGER'S REPORT**

City Manager Mike Castro reported the following:

1. February 2006 Financial Statements for Governmental Funds, February 2006 Financial Statements for Enterprise Funds, Investment Report, and Detail Collection Summary Report.
2. Departmental Request Report and Open Records Request Report for February 2006.
3. Code Enforcement Departmental Report for February 2006.
4. Fire & Emergency Services Departmental Report for February 2006.
5. Warrant Officer, Police, Crime Prevention Unit & Police Training & Activity Departmental Reports for February 2006.
6. Municipal Court Departmental Report, Warrant History Comparison Report, General Revenue Report, and Charges Filed Report for February 2006.

7. Public Works Departmental Report for February 2006.
8. Combined Monthly and Annual Mileage Report.
9. Parks & Recreation Departmental Report for February 2006.
10. Golf Course Advisory Committee Attendance Report.
11. 2005 Racial Profiling Report.

In addition, he reported that the Mayor is currently in Portugal. He clarified some information regarding the Municipal Court Departmental Report in regards to revenue.

**DOCKETED JOINT PUBLIC HEARING:** None

**CONSENT AGENDA:**

**A. CONSIDERATION AND POSSIBLE ACTION – APPROVAL OF MINUTES:**

1. Minutes of the February 20, 2006, Regular Session held at 7:00 p.m.

Councilmember Holden made the motion, seconded by Councilmember Hamley, to adopt Consent Agenda Item A as presented on the Consent Agenda.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, Hamley, and Widacki.

Voting “No” None.

Motion Passed 5 to 0.

**MATTERS REMOVED FROM CONSENT AGENDA**

None

**NEW BUSINESS**

1. **CONSIDERATION AND POSSIBLE ACTION – PRESENTATION FROM BUILDING OFFICIAL ASSOCIATION OF TEXAS – PRESENTING THE 2005 AWARD OF EXCELLENCE SMALL JURISDICTION TO JERSEY VILLAGE COMMUNITY DEVELOPMENT DEPARTMENT.**  
*Mr. Glenn Landrum, Director at Large-Building Official Association of Texas.*

City Manager Mike Castro introduced Mr. Glen Landrum, Director at Large-Building Official Association of Texas.

Mr. Glen Landrum gave a brief overview regarding the 2005 Award of Excellence Small Jurisdiction. He commended the City of Jersey Village Building Department for their hard work and presented the 2005 Award of Excellence to the City of Jersey Village, Mayor Pro-Tem Frances Wubbenhorst, and the Building Department.

**2. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2006-12 ACCEPTANCE OF THE 2005 COMPREHENSIVE ANNUAL FINANCIAL REPORT.** *Ms. Isabel Kato, Finance Director.*

Councilmember Berube made the motion, seconded by Councilmember Hamley, to approve Resolution No. 2006-12.

City Manager Mike Castro gave a brief summary of the City of Jersey Village 2005 Comprehensive Annual Financial Report (CAFR).

Chris Lairson of Null Lairson Certified Public Accountants Professional Corporation gave an overview and presentation detailing the City of Jersey Village 2005 CAFR.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, Hamley, and Widacki.

Voting “No” None.

Motion Passed 5 to 0.

**3. CONSIDERATION AND POSSIBLE ACTION – FACILITIES REVIEW COMMITTEE UPDATE.** *Mr. Paul Wallick, Chairman Municipal Facilities Review Committee*

Paul Wallick, Chairman Municipal Facilities Review Committee, gave a brief summary of the current status and meetings of the Municipal Facilities Review Committee.

A brief discussion ensued among Council, Staff, and Mr. Wallick.

**4. CONSIDERATION AND POSSIBLE ACTION – RESOLUTION NO. 2006-13 AUTHORIZING AND APPROVING REVISED PURCHASING PROCEDURES APPLICABLE TO MITIGATION GRANT PROGRAMS.** *Mr. Mike Castro, City Manager.*

Councilmember Berube made the motion, seconded by Councilmember Widacki, to approve Resolution No. 2006-13.

City Manager Mike Castro gave a brief summary regarding purchasing procedures for the flood plain elevation grant in order to assist resident Dr. Montgomery in regards to flood plain mitigation.

A brief discussion ensued among Council and Staff regarding the planned elevation and Resolution No. 2006-13.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Hamley, and Widacki.

Voting "No" None.

Motion Passed 5 to 0.

**5. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2006-13 BUDGET AMENDMENT – FOUNDER’S DAY.**  
*Mr. Michael Brown, Interim Director of Parks & Recreation.*

Councilmember Holden made the motion, seconded by Councilmember Berube, to approve Ordinance No. 2006-13.

Interim Director of Parks & Recreation Michael Brown gave a brief overview of the budget transfer amounts for the budget amendment.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Hamley, and Widacki.

Voting "No" None.

Motion Passed 5 to 0.

**6. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2006-14 BUDGET AMENDMENT – HURRICANE RITA FEMA REIMBURSEMENT.** *Ms. Isabel Kato, Finance Director*

Councilmember Berube made the motion, seconded by Councilmember Holden, to approve Ordinance No. 2006-14.

Finance Director Isabel Kato gave a brief overview regarding the Hurricane Rita FEMA Reimbursement.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Hamley, and Widacki.

Voting "No" None.

Motion Passed 5 to 0.

**7. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2006-5 – AMENDING SECTION 14-88(A)(7) OF THE CODE OF ORDINANCES PROHIBITING STORAGE AND PARKING OF TRUCK TRACTORS IN ZONING DISTRICTS A, B, C, C-2 AND M.**  
*Mr. John Brown, Building Official.*

Councilmember Widacki made the motion, seconded by Councilmember Holden, to approve Ordinance No. 2006-5.

City Manager Mike Castro gave a brief overview regarding the revision of Ordinance No. 2006-5.

Discussion ensued among Council and Staff regarding the proposed revision.

City of Jersey Village resident Wayne Huebner addressed Council and stated his concerns regarding the proposed Ordinance.

Building Official John Brown gave a brief overview of the proposed revision and current Ordinance.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, Hamley, and Widacki.

Voting “No” None.

Motion Passed 5 to 0.

**8. CONSIDERATION AND POSSIBLE ACTION – ORDINANCE NO. 2006-7 – RECLASSIFYING ALL RESIDENTIAL PROPERTY IN ZONING DISTRICT F TO ZONING DISTRICT C.**  
*Mr. John Brown, Building Official.*

Councilmember Hamley made the motion, seconded by Councilmember Widacki to approve Ordinance No. 2006-7.

City Manager Mike Castro stated that prior to the Council meeting, discussion took place during a town meeting regarding the reclassification of all residential property in Zoning District F to Zoning District C.

Brief discussion ensued among Council and Staff regarding the proposed zone reclassification.

Voting “Aye” Councilmembers Wubbenhorst, Berube, Holden, Hamley, and Widacki.

Voting “No” None.

Motion Passed 5 to 0.

## **MAYOR'S ACTIVITY REPORT/COMMENTS**

None

## **COUNCIL ACTIVITY REPORTS/COMMENTS**

Councilmember Wubbenhorst reminded everyone to attend the Founder's Day Event on April 8<sup>th</sup>. She thanked the Parks and Recreation Committee for working on the event and welcomed volunteers to be a part of the event planning.

Councilmember Holden stated his concerns regarding the striping on Senate and it needs to be addressed with the County. In addition, he requested that the flags in front of City Hall be illuminated. He asked that the Golf Course Report be included in Council's monthly reports.

Councilmember Berube asked that the Golf Course Report be included in Council's monthly reports. She thanked Michael Brown for addressing the lighting issue at Carol Fox Park. In addition, she commended the Parks & Recreation Committee for the hard work on the upcoming Founder's Day Event. She gave some additional comments regarding her completion of the Citizens Fire Academy.

Councilmember Hamley stated his concerns regarding the Ordinance change defining street line made during the meeting of last month.

Councilmember Widacki stated his concerns regarding code enforcement on the property located on Wall Street.

Councilmember Widacki made the motion, seconded by Councilmember Hamley, to adjourn the regular session.

Voting "Aye" Councilmembers Wubbenhorst, Berube, Holden, Hamley, and Widacki.

Voting "No" None.

Motion Passed 5 to 0.

Meeting was adjourned at 8:22 p.m.

Minutes approved as submitted and/or corrected this the 17<sup>th</sup> day of April, A.D., 2006.

\_\_\_\_\_/s/\_\_\_\_\_  
Ed Heathcott  
Mayor

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_  
LaKeisha Cannon-Scott  
City Secretary