

MINTUES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JUNE 16, 2008 AT 7:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

The meeting was called to order at 7:04 p.m. with the following present:

Mayor Pro-Tem, Ernie English
Council Member, Frances Wubbenhorst
Council Member, Jill Klein

City Manager, Mike Castro
City Attorney, Kenneth Wall
City Secretary, Lorri Coody

Mayor Hamley and Council Members Holden and Berube were absent.

Staff in attendance: Mark Bitz, Fire Chief; Charles Wedemeyer, Chief of Police; Danny Segundo, Director of Public Works; Isabel Kato, Director of Finance; and Michael Brown, Director of Parks.

A. PRESENTATIONS

1. Presentation of Proclamation to Calletano Salas for 26 years of service with the City of Jersey Village.

Mayor Pro-Tem English made the presentation of the Proclamation to Calletano Salas and thanked him for his 26 years of dedicated service to the City of Jersey Village.

2. Presentation of Police Department employee of the quarter certificate presented by Howard Mead, Commander of American Legion Post # 324.

Mayor Pro-Tem English introduced Howard Mead; Commander of the American Legion Post #324. The Commander gave back ground information on the award that was made on the basis of recommendations of police department supervisors. He presented the award to Officer Justin Poe.

B. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Jim Fields, 16413 St. Helier, Jersey Village, Texas (713) 466-0804: Addressed Council concerning code enforcement issues: He read two Ordinances to Council concerning stickers on vehicles and the authority to enforce stickers on vehicles. He presented ideas on how problems concerning stickers should be addressed.

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Jeff Kopecky, 16125 De Lozier, Jersey Village, Texas (713) 845-2918: Addressed Council concerning code enforcement issues. He suggested that vehicles be flagged and that the code enforcement officer wear a certain uniform so that citizens can identify him as a code enforcement officer.

Mark Maloy, 7803 Hamilton Circle, Jersey Village, Texas (713) 957-0408: Addressed the Council on the Jones Road extension as to certain questions he has concerning this project. The questions centered on the cost of the project, who will pay for it and who will benefit from this project.

Bruce Bowden, 16325 Lewis, Jersey Village, Texas (713) 410-9766: Addressed the Council concerning the issue of left turns and cameras. This issue was concerning left turns on Solomon and the placement of the signs especially concerning the construction. He also voiced his concern about the red light cameras.

C. CITY MANAGER'S REPORT

City Manager Castro's report included the following items which Council received in their packet. There were no questions concerning these reports.

1. Monthly Fund Balance Report, Enterprise Funds Report and Governmental Funds Report.
2. Departmental Request Report and Open Records Request
3. Fire & Emergency Services Departmental Report
4. Police Activity Report, Crime Prevention Unit, Warrant Report, and Investigations/Calls for Service Report.
5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Detailed Report, and Revenue Comparison Report.
6. Public Works Departmental Report, Construction Update Summary, and Construction Update Detail
7. Combined Monthly and Annual Mileage Report
8. Golf Course Monthly Report; Golf Course Financial Statement Report, and the Parks and Recreation Departmental Report.
9. Report from Code Enforcement.

D. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Councilmember, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. **Minutes of the May 19, 2008 Regular City Council Meeting and Minutes of the May 23, 2008 Special Session City Council Meeting.**

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- 2. Ordinance No. 2008-15 amending the FY 2007-08 budget to allow for the start-up of the Red Light Camera Program by transferring from the fund balance of the General fund to purchase computers and supplies.**

ORDINANCE NO. 2008-15

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE BUDGET OF SUCH CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2007, AND ENDING SEPTEMBER 30, 2008; AND PROVIDING FOR SEVERABILITY

- 3. Resolution No. 2008-19 approves submission of a grant application for Federal Grant money through the Safer Grant Program to purchase up to five Electronic Marquee Signs.**

RESOLUTION NO. 2008-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY TO APPLY FOR A 5% MATCH GRANT FROM THE FEDERAL ASSISTANCE TO FIRE FIGHTERS GRANT

- 4. Resolution No. 2008-20 approves designation of Emergency Management Coordinator and Assistant Emergency Management Coordinator and authorizes reporting to State of Texas.**

RESOLUTION NO. 2008-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN EMERGENCY MANAGEMENT COORDINATOR AND AN ASSISTANT EMERGENCY MANAGEMENT COORDINATOR

- 5. Resolution No. 2008-21 authorizes the City Manager to negotiate a contract with Minuteman Press Northwest for the City's Star newsletter.**

RESOLUTION NO. 2008-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING A CONTRACT WITH MINUTEMAN PRESS NORTHWEST

Council Member Wubbenhorst moved to approve the Consent Agenda items 1 through 5.
Council Member Klein seconded the motion. The vote follows:

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Ayes: Council Members Wubbenhorst and Klein
Mayor Pro tem English

Nays: None

The motion carried.

E. REGULAR AGENDA

- 1. Receive the Planning and Zoning Commission's Preliminary Report recommending amendments to the Jersey Village Code of Ordinances at Chapter 14, Article IV, Sec. 14-88(a)(7)(a) and consider Ordinance No. 2008-16 ordering a joint public hearing with the Planning and Zoning Commission as required by this same Chapter under Section 14-84.**

Council Member Klein moved to approve the Ordinance as presented. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wubbenhorst and Klein
Mayor Pro tem English

Nays: None

The motion carried.

ORDINANCE NO. 2008-16

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS CALLING A JOINT PUBLIC HEARING OF THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION CONCERNING A PROPOSAL TO AMEND THE CITY'S COMPREHENSIVE ZONING ORDINANCE REGARDING THE PARKING AND STORAGE OF TRUCKS, TRAILERS, AND EQUIPMENT

- 2. Discussion with possible action the approval of Resolution No. 2008-22 allowing the City Manager of the City of Jersey Village to negotiate a contract with AT&T Global Services for the purchase, installation, training, and maintenance of a new Nortel CS1000E Telephone system.**

City Manager Castro explained that the proposed resolution allows the City Manager to negotiate a contract with AT&T for the purchase, installation and maintenance of a new telephone system to replace the existing telephone system. This is a budgeted item and is a sole source bid which is fully explained in the packet documents. The bid received is several thousand dollars under the amount projected in the budget and it is expected that the installation of the system will take 60 to 90 days.

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Council engaged in discussion about the maintenance of the system, which is 3 years and all inclusive.

Council Member Wubbenhorst moved to approve the Resolution as presented. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Wubbenhorst and Klein
Mayor Pro tem English

Nays: None

The motion carried.

RESOLUTION NO. 2008-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY
VILLAGE, AUTHORIZING THE PURCHASE OF TELEPHONE EQUIPMENT

3. Discussion with possible action regarding the Red Light Safety Program.

Chief of Police, Charles Wedemeyer explained that the Red Light Safety Program is on schedule as follows.

Warning Period (30 Calendar days)	6/28/2008	7/27/2008
Police Training	7/14/2008	
Commencement Of Citations		7/28/2008
Court and Finance Training	8/18/2008	

Discussion was had concerning the Houston lawsuit and its relationship to our program. City Attorney Wall stated that our Ordinance was written to address the issues that were of concern in the Houston suit. This will not be an issue in Jersey Village.

4. Consider with possible action the approval of the Final Subdivision Plat for the Jones Road 290 Commercial Reserve, a 54.88 acre property located at the intersection of the proposed Jones Road extension and Highway 290.

Public Works Director, Danny Segundo explained that this item approves the Final subdivision plat for the Jones Road 290 Commercial Reserve. He explained that the preliminary plat had heretofore been approved by Council and that the final plat had been approved by the Planning and Zoning Commission at its June 9, 2008 meeting. He recommends approval of the plat.

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Council engaged in a lengthy discussion concerning detention and drainage surrounding the approval of this plat. City Manger Castro gave a complete history of the plans for this plat for the benefit of the citizens attending the meeting as well as Council. The summary included information about drainage and detention along the road and for development of the land for plots over 5 acres.

Council Member Wubbenhorst moved to approve the plat as presented. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Wubbenhorst and Klein
Mayor Pro tem English

Nays: None

The motion carried.

5. Discussion and possible action regarding the Charter Review process.

City Manager Castro explained that this item was for discussion purposes to inform Council that every four years our Charter requires a review. He explained that in order to comply with this provision Council must appoint a Charter Review Commission to review the city charter for possible amendments. The Charter Review Commission must consist of seven (7) members and three (3) alternate members. In the past, a standing member of Council has been appointed to the Review Commission to serve as a liaison. In addition, council members have served as alternates. The term of service of the Charter Review Commission is to be six months, which can be extended by council.

An ad will be placed in the Star requesting applications for interested citizens to serve on this committee. The applications will be submitted for Council Review.

Council engaged in limited discussion on this topic.

6. Discussion and Possible Action Regarding Member Appointment to the Planning & Zoning Commission to fill the unexpired term of George Ohler.

Council Member Wubbenhorst moved to accept the resignation of Commissioner George Ohler and to appoint Tom Eustace to fill the unexpired term which will expire on October 2009. Council Member Klein seconded the motion. The vote follows:

Ayes: Council Members Wubbenhorst and Klein
Mayor Pro tem English

Nays: None

The motion carried.

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The following item was taken out of order:

A. PRESENTATIONS

1. **Presentation of Proclamation to Basilio Rosales for 25 years of service with the City of Jersey Village.**

Mayor Pro-Tem English announced the Proclamation to Basilio Rosales and thanked him for his 25 years of dedicated service to the City of Jersey Village.

F. COUNCIL MEMBERS' COMMENTS

Council Member Frances Wubbenhorst thanked the retiring employees for their years of dedicated service to the City of Jersey Village. She also thanked Officer Justin Pope for his valor and for his service with the Jersey Village Police Department.

Council Member Jill Klein also thanked the retiring employees for their service and Officer Justin Pope. She reminded the citizens to be careful while vacationing and to remember to attend the ice cream social in September.

G. MAYOR PRO TEM COMMENTS

Mayor Pro tem English thanked the retiring employees. He also thanked the men and women who serve the City in emergency services and in the police department.

H. ADJOURN

There being no further business on the agenda the meeting was adjourned at 8:10 p.m.

Lorri Coody, City Secretary